

# *A Walk Through the Middle Ages*

## **Volunteer Directions**

### **Supervision**

#### **General**

1. Thank you for volunteering.
2. Start at the Welcome Booth located at the front of the west parking lot.
3. Initial next to your name on the volunteer spreadsheet.
4. Fill out a name tag.
5. No matter what job you are volunteering for today, help keep things safe and on task. If you see anything that is unsafe or if any student is goofing around, please step in and stop it immediately.

#### **Specific**

1. Pick up an event program at the welcome booth.
2. Find out where your son/daughter's scene number is by looking in the program if you want to supervise in their area.
3. Report to Mr. Bergthold's classroom at 8:45AM for instructions.
4. You will be assigned a certain area where you will supervise.
5. Be the eyes and ears of the *Walk Through the Middle Ages* today.
6. Pick up a clip board with **seven** Parent Supervision Feedback Forms.
7. On these forms you will provide written feedback to the teachers of different scenes you observed.
8. At 11:45 gather all the Parent Supervision Feedback Forms and return them to the Welcome Booth.
9. Thank you!

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#### **A Walk Through the Middle Ages Overview**

Set-up 7:00AM - 8:30AM

Students Practice 8:30AM – 9:00AM

“Walk” Presentations 9:00AM – 12:00PM

Lunch 12:00PM – 1:00PM

Clean-up 1:00PM – 2:30PM (students may not leave school early)