

# *A Walk Through the Middle Ages*

## **Volunteer Directions**

### **Clean-up (1:00PM – 2:30PM)**

#### **General**

1. Thank you for volunteering.
2. Start at the Welcome Booth located at the front of the west parking lot.
3. Initial next to your name on the volunteer spreadsheet.
4. Fill out a name tag.
5. No matter what job you are volunteering for today, help keep things safe and on task. If you see anything that is unsafe or if any student is goofing around, please step in and stop it immediately.

#### **Specific**

1. Please go to the Welcome Booth at 12:45PM
2. Students are responsible for taking down their scene before general clean-up takes place.
3. Students are instructed to:
  - a) Take down background sheets and fold up to take home.
  - b) All props and scene items, including tents that students brought from home, should be put on the sidewalk by the 500 or 600 buildings.
  - c) Take down La Colina white tent and put metal poles in the box and carefully fold up the white tent cover and place it in the white bag. Carry tent box and bag to storage bin (wait to do this IF the group next to you is taking down their tent).
  - d) Pick up any trash in their scene area and put in the big Marborg dumpster (not the trash cans).
4. Supervise students sweeping up straw into trash bags. Carry trash bags behind the janitors building.
5. Thank you!

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#### **A Walk Through the Middle Ages Overview**

Set-up 7:00AM - 8:30AM

Students Practice 8:30AM – 9:00AM

“Walk” Presentations 9:00AM – 12:00PM

Lunch 12:00PM – 1:00PM

Clean-up 1:00PM – 2:30PM (students may not leave school early)